

HARTSHORNE CITY COUNCIL GENERAL MEETING MINUTES

Hartshorne City Council
City of Hartshorne
307 S 12th Street - Armory
Hartshorne, OK 74547
Date: 01.24.2022
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Belinda Spears, Jerry Earp, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 7:44

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
Cody Wilson	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Belinda Spears	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
Roger Hemphill	8 <u>Present</u>

3. **Reports**

- **Financial Report**
 - Mr. Kern
- **Nutrition Report**
- **Clerk-Court/Ticket Report**
 - Packet
- **Police Report**
- **Fire Report**
 - Packet
- **Treasurer Report**
 - Emailed
- **Street & Alley Maintenance Report**
- **Code Enforcement/Animal Control Report**
- **Mayor Report**
- **Council Reports**

4. Agenda

A. Motion to approve minutes from the 12.13.2021 Council Meeting.

Motion Roberts Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 1 - Absent

Motion Passes

B. Motion to approve Redstone Contracting Pay Application #1.

- **STRIKE (info wasn't prepared)**

C. Marcy Ayers and Mark Day addressed concerns to Council concerning dog being shot.

D. Motion to strike discussion, consideration, and action on item C

Motion Roberts Second Wilson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 1 – Absent

Motion Passes

- **Move to Item Z on agenda**

Z. Motion to lease the Armory Bay for 1-2 weekends a month to JBS Auctions.

Motion Roberts Second Jackson

After further discussion, motion was made to table this item contingent to the lease agreement and proof of \$150,000.00 Liability Insurance Policy.

Motion Spears Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 1 – Absent

Motion Passes

E. Motion to approve opening Sealed 1 Year Cleaning Contract Bids

Motion Jackson Second Wilson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 1 – Absent

Motion Passes

- Spears exits meeting at 8:34PM

- Bid #1 is opened – Shelli Pitchlynn places bid for \$275.00 per month and includes that the months with 5 week periods, April, July, September, and December, an additional \$35.00 will be applied to monthly invoice.

- Bid #2 is opened – Seneca Scott places bid for \$15.00 per job/day if cleaning supplies are provided or \$20.00 per job/day if cleaning products are not provided.

F. Motion to accept the Cleaning Bid of Shelli Pitchlynn

Motion Jackson Second Wilson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – Yes 2 – Absent

Motion Passes

G. Motion to approve A RESOLUTION OF THE CITY OF HARSHORNE, OKLAHOMA, NOTIFYING THE RESIDENTS OF SAID CITY OF THE ADOPTION OF A NEWLY COMPLIED "CODE OF ORDINANCES" FOR SAID CITY OF HARTSHORNE, OKLAHOMA, INCOMPLIANCE WITH THE LAWS OF THE STATE OF OKLAHOMA.

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – Yes 2 – Absent

Motion Passes

H. Motion to approve AN ORDINANCE OF THE CITY OF HARTSHORNE, OKLAHOMA, ADOPTING AND ENACTING THE (2021) "HARTSHORNE CODE OF ORDINANCES"; COMPILED, REVISED AND PUBLISHED BY THE AUTHORITY OF THE COUNCIL FOR THE CITY OF HARTSHORNE, OKLAHOMA. CONTAINING THE PERMANENT AND GENERAL ORDINANCES OF THE CITY OF HARTSHORNE; ALSO REPEALING ALL ORDINANCES OF A PERMANENT AND GENERAL NATURE NOT INCLUDED IN THE CODE; PROVIDING FOR ADDITIONS AND AMENDMENTS TO THE CODE AND DECLARING AN EMERGENCY

Motion Jackson Second Hemphill

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – Yes 2 – Absent

Motion Passes

Emergency order voted on separately:

Motion Jackson Second Hemphill

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Absent</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – Yes 2 – Absent

Motion Passes

- I. Motion to close City of Hartshorne Account # 4156838 and transfer balance of funds to Feed the Need of Rural Oklahoma Account holding EIN #47-926101

Motion _____ Jackson _____ Second _____ Wilson _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- J. Motion to approve the amended City of Hartshorne Ordinance, Chapter 1, Article 2, Section 1-3: Time

Motion _____ Jackson _____ Second _____ Roberts _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- K. Motion to approve Emergency Clause of the City of Hartshorne Ordinance Chapter 1, Article 2, Section 1-3: Time

Motion _____ Jackson _____ Second _____ Hemphill _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- L. Motion to approve a Resolution authorizing OMAG to return to the City of Hartshorne, escrow account funds in the amount of \$61,995.34

Motion _____ Roberts _____ Second _____ Jackson _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- M. Motion to strike the purchase of safety equipment for the maintenance department to include hard hats, waterproof gloves, winter gloves, and any other safety clothing/uniform/and small equipment (shovels, hammers, etc.) that furthers the safety of and deemed necessary for the work of the maintenance department. These items to be purchased upon the receipt of the refund for past workers compensation funds by the maintenance supervisor as he deems necessary.

Motion _____ Roberts _____ Second _____ Jackson _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- N. Motion to table the purchase of a front bucket for the newly purchased tractor. This would allow additional uses for the maintenance department. This would be beneficial in reducing risk of injury that the manual labor presents. Further, at the time of receipt of the moneys due from the workman compensation refund, the maintenance supervisor to have permission to purchase this item at his discretion that would meet the needs of his department.

Motion _____ Wilson _____ Second _____ Jackson _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- O. Discussion, consideration, and possible action on The purchase of an asphalt roller . With the manual labor of the city crew at risk, this would reduce the possibility of injuries due to physically placing asphalt. It would also allow a decrease in time for the employees, saving money that is presently used for asphalt laying. As these can be purchased for approximately \$5,000, the maintenance supervisor be given full authority to purchase this item upon receipt of the refund from the worker compensation refund. The budget amount of purchase to be limited to \$7,000.

- **STRIKE**

- P. Discussion, consideration, and possible action to further benefit to the city improvements and reduce the risk of injuries, if sufficient money remains after the purchase of items 1, 2, and 3 funds, a bobcat skidder to be purchased. The maintenance supervisor to have permission to purchase this item at the time of receipt of the worker compensation refund.

- **STRIKE**

- Q. Discussion, consideration, and possible action for any remaining refund funds after the purchase of any or all of the approved above items to be placed in an ongoing "safety reward program" as a tool to promote workplace safety and health. Should all of the above items not be approved, all of the refund money to be earmarked for the specific use of safety items or programs. This money previously spent on the worker compensation premiums were for the specific purpose of the ongoing health and compensation for injuries sustained by failures of safety and/or injuries incurred by the City of Hartshorne employees. Although the refund is not mandated to be spent in any certain manner, the use of the money could well be used for safety measures to further prevent health and/or injuries to the employees.

- **STRIKE**

- R. Motion to approve Police Officers to attend True Grit Jiu Jitsu and Defense Training at \$780.00 per year, per person through June 30, 2022

Motion Wilson Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- S. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to add Garrett Newman to the Fire Department.

Motion Hemphill Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- T. Motion to add Garrett Newman to the Fire Department

Motion Hemphill Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- U. Motion to allow City to fill in pool; work to be completed by 04.01.2022 and move forward with the bidding process for 1,000 sq. ft. Splash Pad Facility.

Motion _____ Roberts _____ Second _____ Wilson _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- V. Motion to proceed with DEQ on old City Hall Building and move forward with the possible purchase of the old NAPA Building.

Motion _____ Hemphill _____ Second _____ Roberts _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

- W. Discussion, consideration, and possible action regarding the City Fleet Policy

- **STRIKE**

X. Motion to approve the new Cell Phone Policy

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

Y. Discussion, consideration, and possible action regarding Tillman Infrastructure to lease property for communication tower on city property.

- **STRIKE**

Z. Motion to table lease of Armory Building (bay area) to JBS Auctions, contingent to Lease Agreement and \$150,000.00 Liability Insurance provided by JBS Auctions.

Motion Spears Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes 2 – Absent

Motion Passes

AA.Motion to pay the bills for the month of 12.01.2021 through 12.31.2021.

Motion Jackson Second Wilson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes

2 – Absent

Motion Passes

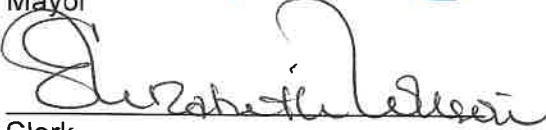
New Business

1. Wilson addressed situation that Fat Daddy's is having with cats and someone tripping the traps so cats cannot be caught. Chief Ford advised the issue would be addressed with individual tripping traps.
2. Earp addressed the massage business that was attempting to move into the old clinic on Lehigh. There was an issue with an expired license that needs to be made current to move forward.

Adjournment Time 10:05



Mayor



Clerk

