

# HARTSHORNE PUBLIC WORKS AUTHORITY TELE-CONFERENCE MEETING MINUTES

City of Hartshorne  
520 S. 5<sup>th</sup> and Modoc  
(use cafeteria entrance)  
Hartshorne, OK 74547  
Date: 02.22.2021  
Time: 6:30 PM

Council Members, Gary Jackson (tele-conference), Roger Hemphill (in person), Lauren Miller (in person), Jessica Hackler (in person), Sheryl Baker (in person), Paul Marean (in person), City Attorney, Joe Tate (in person), Mayor, Ashley Faulkner (in person), City Clerk, Elizabeth Wilson (person), and City Treasurer, Renee Montgomery, (person), Open to Public.

1. **Call to Order** Time 6:30

2. **Roll Call**

Open Seat	1 _____
Paul Marean	2 <u>Present – In Person</u>
Sheryl Baker	3 <u>Present – In Person</u>
Jessica Hackler	4 <u>Absent</u>
Open Seat	5 _____
Lauren Miller	6 <u>Present – In Person</u>
Gary Jackson	7 <u>Present – Tele-Conference</u>
Roger Hemphill	8 <u>Present – In Person</u>

3. **Prayer** City Clerk, Elizabeth Wilson

4. **Pledge of Allegiance** All Present

- Jessica Hackler enters meeting – 6:32

5. **Reports**

- **Financial Report**

- Verbal (Mike Kern)

- **PCWA Board Members Report**

- Packet – Mayor mentioned that it was agreed upon that if bill is received by the 10<sup>th</sup> the payment would be post marked by the 15<sup>th</sup>. Bill is to be hand delivered and emailed.

- **PWA Maintenance Report**

- Verbal – Everything is going well. Leaks are being addressed as they are reported. Supervisor, Wes Miller expressed his thanks to all who have helped out during the recent weather we experienced.

- **PWA Billing Report**

- Packet

- **Wastewater Plant Report**

- Plant held up well during recent weather events.

**6. Agenda**

**A. Motion to approve PWA Minutes from the 01.25.2021 PWA Meeting.**

Motion \_\_\_\_\_ Hackler \_\_\_\_\_ Second \_\_\_\_\_ Marean \_\_\_\_\_

**Roll Call**

Open Seat	1 _____
Paul Marean	2 <u>Yes</u>
Sheryl Baker	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Open Seat	5 _____
Lauren Miller	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – YES      0 – NO      Motion Passes

**B. Motion to approve PWA Minutes from the 01.25.2021 Special PWA Meeting.**

Motion \_\_\_\_\_ Miller \_\_\_\_\_ Second \_\_\_\_\_ Hemphill \_\_\_\_\_

**Roll Call**

Open Seat	1 _____
Paul Marean	2 <u>Yes</u>
Sheryl Baker	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Open Seat	5 _____
Lauren Miller	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – YES      0 – NO      Motion Passes

**C. Motion to approve WITH RESPECT TO A RESOLUTION OF THE HARTSHORNE PUBLIC WORKS AUTHORITY (THE "BORROWER") AUTHORIZING A LOAN FROM THE OKLAHOMA WATER RESOURCES BOARD IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$2,775,000.00; APPROVING THE ISSUANCE OF A PROMISSORY NOTE IN THE TOTAL AGGREGATE PRINCIPAL AMOUNT OF NOT TO EXCEED \$2,775,000.00, SECURED BY A PLEDGE OF REVENUES AND AUTHORIZING ITS EXECUTION; DESIGNATING A LOCAL TRUSTEE; APPROVING AND AUTHORIZING THE EXECUTION OF A TRUST AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT; APPROVING AND AUTHORIZING THE EXECUTION OF A MORTGAGE WITH POWER OF SALE AND SECURITY AGREEMENT; RATIFYING AND CONFIRMING A LEASE AGREEMENT, AS AMENDED, AND APPROVING AND AUTHORIZING THE EXECUTION OF AN AMENDED LEASE AGREEMENT; APPROVING AND AUTHORIZING A SALES TAX AGREEMENT BY AND BETWEEN**

THE CITY OF HARTSHORNE, OKLAHOMA AND THE BORROWER PERTAINING TO A YEAR-TO-YEAR PLEDGE OF CERTAIN SALES TAX REVENUE; APPROVING AND AUTHORIZING A NOTE PURCHASE AGREEMENT; APPROVING VARIOUS COVENANTS; APPROVING AND AUTHORIZING PAYMENT OF FEES AND EXPENSES; APPROVING AND AUTHORIZING APPLICATION TO THE OKLAHOMA WATER RESOURCES BOARD; APPROVING AND AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS; AUTHORIZING PREPAYMENT OF EXISTING OBLIGATIONS OF THE BORROWER; AUTHORIZING THE MODIFICATION OF COLLATERAL WITH RESPECT TO THE BORROWER'S EXISTING CLEAN WATER STATE REVOLVING FUND LOAN IN FAVOR OF THE OKLAHOMA WATER RESOURCES BOARD; AND CONTAINING OTHER PROVISIONS RELATING THERETO.

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Open Seat	1 _____
Paul Marean	2 <u>Yes</u>
Sheryl Baker	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Open Seat	5 _____
Lauren Miller	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – YES      0 – NO      Motion Passes

D. Motion to purchase of tractor and brush hog at approximately \$30,000.00

Motion \_\_\_\_\_ Miller \_\_\_\_\_ Second \_\_\_\_\_ Baker \_\_\_\_\_

**Roll Call**

Open Seat	1 _____
Paul Marean	2 <u>Yes</u>
Sheryl Baker	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Open Seat	5 _____
Lauren Miller	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

- E. Discussion, consideration, and possible action to convene into executive session in accordance with 25 O.S. § 307 (B) (1) to discuss pay raise for PWA Employees Howard Joyce and Dakota Montgomery

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Open Seat 1 \_\_\_\_\_  
Paul Marean 2 \_\_\_\_\_  
Sheryl Baker 3 \_\_\_\_\_  
Jessica Hackler 4 \_\_\_\_\_  
Open Seat 5 \_\_\_\_\_  
Lauren Miller 6 \_\_\_\_\_  
Gary Jackson 7 \_\_\_\_\_  
Roger Hemphill 8 \_\_\_\_\_

- **STRIKE**

- F. Discussion, consideration, and possible action on approving \$1.00 pay raise for Howard Joyce

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Open Seat 1 \_\_\_\_\_  
Paul Marean 2 \_\_\_\_\_  
Sheryl Baker 3 \_\_\_\_\_  
Jessica Hackler 4 \_\_\_\_\_  
Open Seat 5 \_\_\_\_\_  
Lauren Miller 6 \_\_\_\_\_  
Gary Jackson 7 \_\_\_\_\_  
Roger Hemphill 8 \_\_\_\_\_

- **STRIKE**

- G. Discussion, consideration, and possible action on approving \$1.00 pay raise for Dakota Montgomery

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Open Seat 1 \_\_\_\_\_  
Paul Marean 2 \_\_\_\_\_  
Sheryl Baker 3 \_\_\_\_\_  
Jessica Hackler 4 \_\_\_\_\_  
Open Seat 5 \_\_\_\_\_  
Lauren Miller 6 \_\_\_\_\_  
Gary Jackson 7 \_\_\_\_\_  
Roger Hemphill 8 \_\_\_\_\_

- **STRIKE**

H. Motion to pay bills for the PWA for the month of 01.01.2021 through 01.31.2021.

Motion \_\_\_\_\_ Miller \_\_\_\_\_ Second \_\_\_\_\_ Hemphill \_\_\_\_\_

**Roll Call**

Open Seat	1 _____
Paul Marean	2 <u>Yes</u>
Sheryl Baker	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Open Seat	5 _____
Lauren Miller	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

6 – YES      0 – NO      Motion Passes

**New Business**

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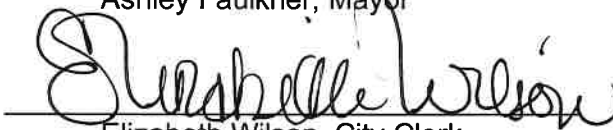
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**Adjournment**      Time 6:54

  
\_\_\_\_\_  
Ashley Faulkner, Mayor

  
\_\_\_\_\_  
Elizabeth Wilson, City Clerk

