

# HARTSHORNE PUBLIC WORKS AUTHORITY MEETING MINUTES

City of Hartshorne  
307 S 12<sup>th</sup> Street  
Hartshorne, OK 74547  
Date: 02.28.2022  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Belinda Spears, Jerry Earp, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time 6:30
2. Roll Call

Mark Roberts	1	<u>Present</u>
Paul Marean	2	<u>Present</u>
Cody Wilson	3	<u>Present</u>
Jessica Hackler	4	<u>Present</u>
Jerry Earp	5	<u>Present</u>
Belinda Spears	6	<u>Present</u>
Gary Jackson	7	<u>Present</u>
Roger Hemphill	8	<u>Present</u>
3. Prayer - Council Member, Jerry Earp
4. Pledge of Allegiance – All Present
5. Reports
  - **Financial Report**
    - Mr. Kern
  - **PCWA Board Members Report**
    - Info in Packet
  - **PWA Maintenance Report**
    - Info in Packet
  - **PWA Billing Report**
    - Info in Packet
  - **Wastewater Plant Report**
    - Wes Miller – All is running good

**6. Agenda**

**A. Motion to approve Minutes from the 01.24.2022 PWA Meeting.**

Motion         Jackson         Second         Wilson        

**Roll Call**

Mark Roberts	<u>1Yes</u>
Paul Marean	<u>2Yes</u>
Cody Wilson	<u>3Yes</u>
Jessica Hackler	<u>4Pass</u>
Jerry Earp	<u>5Yes</u>
Belinda Spears	<u>6Abstain</u>
Gary Jackson	<u>7Yes</u>
Roger Hemphill	<u>8Yes</u>

6 – Yes      1 – Pass      1 – Abstain      Motion Passes

**B. Motion to approve the Minutes from the 01.31.2022 PWA Special Meeting.**

Motion                          Jackson          Second         Wilson        

**Roll Call**

Mark Roberts	<u>1Yes</u>
Paul Marean	<u>2Yes</u>
Cody Wilson	<u>3Yes</u>
Jessica Hackler	<u>4Abstain</u>
Jerry Earp	<u>5Yes</u>
Belinda Spears	<u>6Yes</u>
Gary Jackson	<u>7Yes</u>
Roger Hemphill	<u>8Yes</u>

7 – Yes      1 – Abstain      Motion Passes

**C. Motion to amend City of Hartshorne Ordinance Chapter 19 PUBLIC UTILITIES AND OTHER ENTERPRISES, Article 1 WATER SERVICES, Section 19-7 WATER RATES.**

Motion         Jackson         Second         Wilson        

**Roll Call**

Mark Roberts	<u>1Yes</u>
Paul Marean	<u>2Yes</u>
Cody Wilson	<u>3Yes</u>
Jessica Hackler	<u>4Yes</u>
Jerry Earp	<u>5Yes</u>
Belinda Spears	<u>6Yes</u>
Gary Jackson	<u>7Yes</u>
Roger Hemphill	<u>8Yes</u>

8 – Yes      Motion Passes

D. Motion to approve the Emergency Clause of Chapter 19 PUBLIC UTILITIES AND OTHER ENTERPRISES, Article 1 WATER SERVICES, Section 19-7 WATER RATES.

Motion Jackson Second Wilson

**Roll Call**

Mark Roberts 1Yes  
Paul Marean 2Yes  
Cody Wilson 3Yes  
Jessica Hackler 4Yes  
Jerry Earp 5Yes  
Belinda Spears 6Yes  
Gary Jackson 7Yes  
Roger Hemphill 8Yes

8 – Yes

Motion Passes

E. Motion to purchase Hydraulic Trench Shores for the City of Hartshorne at the cost of no more than \$3,500.00

Motion Marean Second Hemphill

**Roll Call**

Mark Roberts 1Yes  
Paul Marean 2Yes  
Cody Wilson 3Yes  
Jessica Hackler 4Yes  
Jerry Earp 5Yes  
Belinda Spears 6Yes  
Gary Jackson 7Yes  
Roger Hemphill 8Yes

8 – Yes

Motion Passes

F. Motion to enroll in the Safety Skills Program for training of employees at discretion of PWA/Maintenance Supervisor, Wes Miller. Total Cost to not exceed \$2,000.00

Motion Spears Second Wilson

**Roll Call**

Mark Roberts 1Yes  
Paul Marean 2Yes  
Cody Wilson 3Yes  
Jessica Hackler 4Yes  
Jerry Earp 5Yes  
Belinda Spears 6Yes  
Gary Jackson 7Yes  
Roger Hemphill 8Yes

8 – Yes

Motion Passes

- G. Discussion, consideration, and possible action to provide OSHA-10 training for the City of Hartshorne Employees (Roberts)

- **STRIKE**

- H. Motion to pursue necessary documentation to hold contractors' responsible safety related issues and allow PWA/Maintenance Supervisor, Wes Miller to make needed documentation.

Motion \_\_\_\_\_ Spears \_\_\_\_\_ Second Roberts

Mark Roberts	<u>1Yes</u>
Paul Marean	<u>2Yes</u>
Cody Wilson	<u>3Yes</u>
Jessica Hackler	<u>4Yes</u>
Jerry Earp	<u>5Yes</u>
Belinda Spears	<u>6Yes</u>
Gary Jackson	<u>7Yes</u>
Roger Hemphill	<u>8Yes</u>

8 – Yes

Motion Passes

- I. Motion to table this item, pending PCWA Attorney response regarding the PCWA late fee.

Motion \_\_\_\_\_ Spears \_\_\_\_\_ Second Wilson

**Roll Call**

Mark Roberts	<u>1Yes</u>
Paul Marean	<u>2Yes</u>
Cody Wilson	<u>3Yes</u>
Jessica Hackler	<u>4Yes</u>
Jerry Earp	<u>5Yes</u>
Belinda Spears	<u>6Yes</u>
Gary Jackson	<u>7Yes</u>
Roger Hemphill	<u>8Yes</u>

8 – Yes

Motion Passes

- J. Motion to pay PWA bills for 01.01.2022 through 01.31.2022.

Motion \_\_\_\_\_ Spears \_\_\_\_\_ Second Wilson

**Roll Call**

Mark Roberts	<u>1Yes</u>
Paul Marean	<u>2Yes</u>
Cody Wilson	<u>3Yes</u>
Jessica Hackler	<u>4Yes</u>
Jerry Earp	<u>5Yes</u>
Belinda Spears	<u>6Yes</u>
Gary Jackson	<u>7Yes</u>
Roger Hemphill	<u>8Yes</u>

8 – Yes

Motion Passes

**New Business**

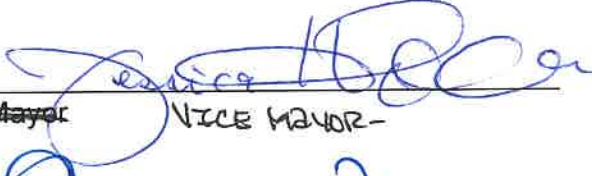
NONE


---

---

**Adjournment**

Time 7:26

  
\_\_\_\_\_  
Mayor VICE MAYOR-

  
\_\_\_\_\_  
Clerk

