

# THE HARTSHORNE PUBLIC WORKS AUTHORITY MINUTES

City of Hartshorne  
307 S 12<sup>th</sup> Street  
Hartshorne, OK 74547  
Date: 04.17.2023  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Sheryl Baker, Jerry Earp, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:33
2. **Swearing in of Council Members, Mayor, and City Clerk**
3. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
Cody Wilson	3 <u>Absent</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

## Quorum Established

4. **Prayer** – Mr. Dixon
5. **Pledge of Allegiance** – All in attendance
6. **Reports**
  - **Financial Report** – Mr. Kern suggested a review of the water and sewer rates at a 3-5% increase. Special Meeting for preliminary budget and budget review is scheduled for May 10<sup>th</sup> at 5:30. Department Heads will need to turn in budget requests at this meeting.
  - **PCWA Board Members Report** – In Packet
  - **PWA Maintenance Report** – Nothing to Report
  - **Wastewater Plant Report** – All is well. Nothing to Report
  - **PWA Billing Report** – In Packet

7. Agenda

A. Motion to approve the PWA Minutes from the 03.20.2023 PWA Meeting.

Motion Jackson Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

B. De Caldwell addressed the council concerning utility billing.

C. Motion to discuss De Caldwell's concern on utility billing.

Motion Marean Second Spears

After further discussion, Hackler makes a motion to table this item for further discovery and bring it back next month. Roberts seconds motion.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

- D. Motion to add Aaron Williams to the First National Bank Account #1088688 to complete the auto draft for water customers.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Baker \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

- E. Motion to approve additional QR Code payment options for customers.

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

- F. Motion to approve a raise of \$2,500.00 to the blanket PO at Utility Supply to cover daily operations.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

**G. Motion to pay the PWA bills from 03.01.2023 through 03.31.2023**

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Hackler \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

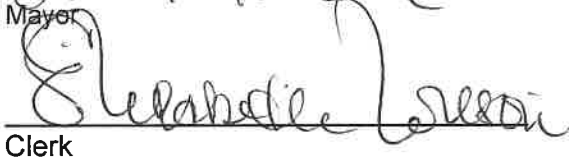
**7 – Yes**

**Motion Passes**

**New Business**

**Adjournment** Time 7:11

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk

