

# HARTSHORNE PUBLIC WORKS AUTHORITY MINUTES

City of Hartshorne  
307 S 12<sup>th</sup> Street  
Hartshorne, OK 74547  
Date: 06.20.2022  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Belinda Spears, Jerry Earp, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:31

2. **Roll Call**

Mark Roberts	1 <u>Absent</u>
Paul Marean	2 <u>Present</u>
Cody Wilson	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Belinda Spears	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
Roger Hemphill	8 <u>Absent</u>

## **Quorum Established**

3. **Prayer** - Councilman, Jerry Earp

4. **Pledge of Allegiance** – All Present

5. **Reports**

- **Financial Report** - Packet
- **PCWA Board Members Report** - Packet
- **PWA Maintenance Report** – Wes Miller – all good
- **PWA Billing Report** - Packet
- **Wastewater Plant Report** – waiting on material to make repairs. Sewer project is going well. Will be repairing roads.

6. Agenda

A. Motion to approve the PWA Minutes from the 03.21.2022 PWA Meeting.

Motion Wilson Second Jackson

Roll Call

Mark Roberts 1 \_\_\_\_\_  
Paul Marean 2 Yes  
Cody Wilson 3 Yes  
Jessica Hackler 4 Yes  
Jerry Earp 5 Yes  
Belinda Spears 6 Yes  
Gary Jackson 7 Yes  
Roger Hemphill 8 \_\_\_\_\_

**6 – Yes      2 – Absent      Motion Passes**

B. Motion to approve the minutes from the 05.16.2022 PWA Meeting

Motion Wilson Second Jackson

Roll Call

Mark Roberts 1 \_\_\_\_\_  
Paul Marean 2 Yes  
Cody Wilson 3 Yes  
Jessica Hackler 4 Pass  
Jerry Earp 5 Yes  
Belinda Spears 6 Yes  
Gary Jackson 7 Yes  
Roger Hemphill 8 \_\_\_\_\_

**5 – Yes      1 – Pass      2 – Absent      Motion Passes**

C. Motion to approve minutes from the 05.19.2022 Special PWA Meeting

Motion Wilson Second Jackson

Roll Call

Mark Roberts 1 \_\_\_\_\_  
Paul Marean 2 Yes  
Cody Wilson 3 Yes  
Jessica Hackler 4 Pass  
Jerry Earp 5 Yes  
Belinda Spears 6 Yes  
Gary Jackson 7 Yes  
Roger Hemphill 8 \_\_\_\_\_

**5 – Yes      1 – Pass      2 – Absent      Motion Passes**

D. Marge Dailey to address council concerning the PCWA matters.

Ms. Dailey expressed the importance of flush credits and making sure they are turned in. Also addressed were the late fees owed to PCWA by the City of Hartshorne.

Wes Miller and Elizabeth Wilson will work on flush credit turn ins.  
Waiting on PCWA Attorney to decide how to handle late fees.

E. Discussion, consideration, and possible action to resolve PCWA matters addressed by Marge Dailey.

- **STRIKE**

F. Motion to approve blanket purchase orders for the PWA

Motion \_\_\_\_\_ Wilson \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Pass</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

**5 – Yes**

**1 – Pass**

**2 – Absent**

**Motion Passes**

G. Motion to approve the agreement with Community Cares Partners – Emergency Utilities Assistance Agreement

Motion \_\_\_\_\_ Wilson \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

**6 – Yes**

**2 – Absent**

**Motion Passes**

H. Motion to approve contract with George M. Kern, CPA for the fiscal year 2022-2023

Motion Wilson Second Jackson

**Roll Call**

Mark Roberts	1	<u>      </u>
Paul Marean	2	<u>Yes</u>
Cody Wilson	3	<u>Yes</u>
Jessica Hackler	4	<u>Pass</u>
Jerry Earp	5	<u>Yes</u>
Belinda Spears	6	<u>Yes</u>
Gary Jackson	7	<u>Yes</u>
Roger Hemphill	8	<u>      </u>

**5 – Yes      1 – No      2 – Absent      Motion Passes**

I. Motion to pay the PWA bills from 05.01.2022 through 05.31.2022

Motion Jackson Second Wilson

**Roll Call**

Mark Roberts	1	<u>      </u>
Paul Marean	2	<u>Yes</u>
Cody Wilson	3	<u>Yes</u>
Jessica Hackler	4	<u>Yes</u>
Jerry Earp	5	<u>Yes</u>
Belinda Spears	6	<u>Abstain</u>
Gary Jackson	7	<u>Yes</u>
Roger Hemphill	8	<u>      </u>

**5 – Yes      1 – Abstain      2 – Absent      Motion Passes**

**New Business**

**Adjournment** Time 7:10



Mayor



Clerk

