

HARTSHORNE CITY COUNCIL GENERAL MEETING MINUTES

City of Hartshorne
307 S 12th Street
Hartshorne, OK 74547
Date: 07.17.2023
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Sheryl Baker, Jerry Earp, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:52

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

Quorum established.

3. **Reports**

- **Financial Report** – Mr. Kern. August 2, 2023 Budget Meeting Only @6:30. Discuss Major Purchases
- **Nutrition Report** –
 - Approved for the grant that was applied for, unsure of total amount receiving at this point.
 - New Employee, Grace Jackson started working.
 - There were 24,561 meals served for the fiscal year.
 - Checking with Ellen to see if a portable AC can be used in the facility.
- **Clerk-Court/Ticket Report** – Report in packet.
- **Police Report** –
 - Peaslee is currently in the Dare Program.
 - Multiple ongoing investigations. One hostage situation resolved. This ended up being a county issue.
 - New uniforms are in.
 - Jackson requested that the chief do vehicle inspections. Chief Ford advised that he does conduct vehicle inspections and will continue with them. Jackson also addressed the issue of the front tires of vehicles on sidewalks and the fact that they are being driven across the sidewalk. Chief Ford advised that this would be dealt with.

- Hackler questioned the amount of citations numbers issued by each officer. Ford explained that the day officers deal mostly with cases and night officers have time to run traffic.
 - Baker reminded the chief that school starts on August 9th and they would like extra patrol in the school areas.
 - Roberts questioned the tranquilizer gun. Chief Ford advised that they would be receiving training before the use of the gun.
 - Neighborhood Watch Program is going well. Tyler Moore is doing an outstanding job.
 - Neighborhood Watch Meetings are going well. The program still needs a Ward 4 Watch Captain.
 - The program is waiting for signs to come in.
- **Fire Report – In Packet**
 - **Treasurer Report – In Packet**
 - **Street & Alley Maintenance Report**
 - **Mayor Report –**
 - Infrastructure needs some direction from the council about which way we should go on the roof. Both Wes and Crysta have looked through city hall during heavy rains and neither see any evidence of leaks anywhere in city hall.
 - For the metal roof, most of what Infrastructure is hearing back from contractors is that they would need a structural engineer to draw plans for the roof and would require columns down to the foundation since they have no idea how the building was engineered to begin with.
 - The question is do we want to move forward with a metal roof and the expense of a structural engineer and columns to the foundation or do we want to re-tar the roof and make sure we install a ladder so that the gutters can be cleaned regularly and move forward with the inside?
 - **Council Reports**
 - **Ward 1** – Roberts questioned the awning at the Donut Shop. Mayor advised that they are checking with insurance, and she will get more information about this.
 - **Ward 2** – Shaw thanked everyone for their hard work and the success of the 4th of July events that took place. Mayor thanks Heather Sanders Moore for all she done for the events that took place.
 - **Ward 3** – Nothing to report.
 - **Ward 4** – Nothing to report.

4. Agenda

A. Motion to approve the minutes from the 06.20.2023 Meeting.

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 Yes

Motion Passes

B. Motion to approve the minutes from the 06.27.2023 Rescheduled Meeting.

Motion Shaw Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 Yes

Motion Passes

C. Cathy Thornton to address the council concerning trailer houses. Elayne Williams currently in Beare Manor.

- o Cathy Thornton said that on May 15,2023 she read info about Elayne Williams and wants to know if each council member read and reviewed the letter that she passed out. Each council member was asked individually. All council members advised that they had read it except councilman, Paul Marean. Cathy Thornton advised that Elayne had been in the Nursing home for 1.5 years. She has a home to go to and is requesting some leniency for Elayne so that she can move out of the nursing home and into her trailer house. She, Cathy Thornton, is requesting that the city council approve the trailer house ordinance to allow Elayne Williams to move into her trailer house that is currently on the lot. Cathy Thornton also read a letter from Elayne's mother, Betty Mattox.
- o Spears made a motion to leave the trailer on the lot and allow Elaine Williams to move in and was advised by the mayor that this is not the time to make a motion, this is a discussion item only. The action item is the next item on the agenda.

D. Motion to leave the trailer house on the lot and allow Ms. Williams to move in.

Motion Spears Second Marean

Roll Call

Mark Roberts	1 <u>Abstain</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>No</u>
Jessica Hackler	4 <u>No</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Abstain</u>
David Spears	8 <u>Yes</u>

3 - Yes 3 - No

2 - Abstain

Motion Fails

E. Motion to approve the amended ordinance for Chapter 23 – Trailer Parks and Mobile Homes and place the ordinance in the correct area and correct the dates.

Motion Marean Second Spears

Roll Call

Mark Roberts	1 <u>Abstain</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>No</u>
Jessica Hackler	4 <u>No</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Abstain</u>
David Spears	8 <u>Yes</u>

3 – Yes 3 – No

2 – Abstain

Motion Fails

F. Discussion, consideration, and possible action to approve the emergency clause on amended ordinance for Chapter 23 – Trailer Parks and Mobile Homes

-STRIKE

G. Motion to open the sealed bids for the ambulance contract.

Motion Roberts Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

H. Motion to approve Pafford EMS as the ambulance service for the City of Hartshorne.

Motion Jackson Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

I. Motion to enroll in the 23-24 fiscal year Warrant Intercept Program with the Oklahoma Tax Commission for fine collections.

Motion Jackson Second Shaw

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

J. Motion to approve the following property abatements:

- 618 CARBON AVENUE, LOT: 0001 BLOCK: 0149
- 1100 ARAPAHOE AVENUE, LOTS: 0005 & 0006 BLOCK: 0041
- 1100 ARAPAHOE AVENUE, LOT: 0007 BLOCK: 0041
- 502 S. 10 TH STREET, LOTS: 0001 & 0002 BLOCK: 0158
- 502 S. 10TH STREET, LOTS: 0003 BLOCK: 0158

Motion Shaw Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>No</u>

6 – Yes 1 – Abstain 1 – No

Motion Passes

K. Motion to place action to allow the placement of a bench where a headstone should be, contingent on size of bench. Wes Miller and Shirley Mathews to meet for sizing.

Motion Earp Second Marean

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

L. Motion to open a bid for a city website proposal.

Motion Hackler Second Roberts

Roll Call

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
James Shaw	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Sheryl Baker	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
David Spears	<u>8 Yes</u>

8 – Yes

Motion Passes

M. Motion to appoint Jessica Hackler as Vice Mayor for the Hartshorne City Council.

Motion Baker Second Jackson

Roll Call

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
James Shaw	<u>3 Yes</u>
Jessica Hackler	<u>4 Abstain</u>
Jerry Earp	<u>5 Yes</u>
Sheryl Baker	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
David Spears	<u>8 Yes</u>

7 – Yes 1 – Abstain

Motion Passes

N. Motion to earmark the \$6060 donation from H-Town Throwdown to recreation and events fund for 2024 Community Fireworks Display Show.

Motion Jackson Second Baker

Roll Call

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
James Shaw	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Sheryl Baker	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
David Spears	<u>8 Yes</u>

8 – Yes

Motion Passes

- O. Motion to table the proposal for Real Steel Swing Sets to be placed at the city park and city lake. Mayor to seek more information concerning fall protection, handicap swing, and infant swing.

Motion Hackler Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

- P. Discussion, consideration, and possible action regarding the State P-Card.

-STRIKE

- Q. Motion to approve Stanley Wilkinson for the tree removal at the armory and 5th street, contingent on insurance. Invoice to be paid through General M&I.

Motion Roberts Second Shaw

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

R. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to hire Ricky Richardson as a full-time employee at \$10.50 per hour.

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

S. Motion to table hiring Ricky Richardson as a full-time employee at \$10.50 per hour. Pay to start on the next pay period.

Motion Roberts Second Shaw

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

T. Motion to pay the bills for the month of 06.01.2023 through 06.30.2023.

Motion Jackson Second Hackler

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

8 – Yes

Motion Passes

New Business:

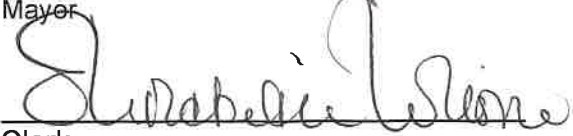
Hackler requested that something be arranged or possibly add tablecloths to the tables

Adjournment

Time 9:14



Mayor



Clerk

