

HARTSHORNE PUBLIC WORKS AUTHORITY MEETING MINUTES

City of Hartshorne
520 S. 5th and Modoc
(use cafeteria entrance)
Hartshorne, OK 74547
Date: 08.16.2021
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, Jerry Earp, Belinda Spears, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:30

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
Vacant	3 _____
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Belinda Spears	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
Roger Hemphill	8 <u>Present</u>

3. **Prayer** – David Warden

4. **Pledge of Allegiance** – All Present

5. **Reports**

- **Financial Report**
 - **Verbal – Mike Kern**
- **PCWA Board Members Report**
 - **Packet**
- **PWA Maintenance Report**
 - **Verbal – Wes Miller**
 - **There were a couple of leaks fixed**
 - **Crew tore out cabinets at library for remodel**
- **PWA Billing Report**
 - **Packet**
- **Wastewater Plant Report**
 - **Verbal – Wes Miller**
 - **Replaced BFO**

6. Agenda

A. Motion to approve PWA Minutes from the 08.03.2021 PWA Meeting.

Motion Hemphill Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Abstain Motion Passes

B. Motion to approve 20-21 Annual Budget

Motion Hemphill Second Jackson

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Pass Motion Passes

C. Motion to convene into executive session in accordance with 25 O.S. § (B) (1) to discuss the hire of Jeffery Logston to the PWA Department.

Motion Jackson Second Hemphill

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Pass Motion Passes

D. Motion to hire Jeffery Logston to fill the PWA open position.

Motion _____ Spears _____ Second _____ Hemphill _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Pass Motion Passes

E. Motion to approve the purchase of an E50 Mini Excavator

Motion _____ Marean _____ Second _____ Spears _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Pass Motion Passes

F. Motion to approve change order #5 for Ferguson Waterworks for the AMR Meter Improvement Project

Motion _____ Jackson _____ Second _____ Hemphill _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Abstain Motion Passes

G. Motion to approve the final pay application for Ferguson Waterworks for the AMR Meter Improvement Project

Motion Jackson Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Abstain Motion Passes

H. Motion to accept the AMR Meter Project as complete

Motion Hemphill Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Abstain Motion Passes

I. Motion to approve blanket purchase orders for the PWA

Motion Jackson Second Hemphill

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Vacant	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Yes</u>

7 – Yes 0 – No 0 – Abstain Motion Passes

J. Motion to pay PWA bills for the month of 07.01.2021 through 07.31.2021

Motion Marean Second Hemphill

Roll Call

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Vacant	<u>3</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Yes</u>

7 – Yes 0 – No 0 – Abstain Motion Passes

New Business

Spears made a motion to approve the minutes from the 07.19.21 PWA Meeting. Hemphill seconded the motion.

Roberts, Marean, Hackler, Earp, Jackson, Hemphill, Spears – Yes

7 – Yes 0 – No Motion Passes

Adjournment Time 6:55

Sherry Faulkner
Mayor

Shirahelle Wesson
Clerk

