

# HARTSHORNE CITY COUNCIL GENERAL MEETING MINUTES

City of Hartshorne  
307 S 12<sup>th</sup> Street  
Hartshorne, OK 74547  
Date: 08.21.2023  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Sheryl Baker, Jerry Earp, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:30

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Absent</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

**Quorum established.**

3. **Reports**

- **Financial Report** – Mr. Kern advised with need a 22/23 estimate of needs. Requested a meeting be set up on September 6, 2023 @ 6:30
- **Nutrition Report** – Report in packet
- **Clerk-Court/Ticket Report** – Report in packet.
- **Police Report** –
  - Peaslee graduated from the Dare Program.
  - Jones Academy requested assistance for Red Ribbon Week.
  - Montgomery took RGD Training.
  - Ford accepted the invitation to join the TSET Program Board.
  - Tribe is coming to review the arrowheads.
- **Neighborhood Watch Report**
  - Ward 1 Captain is Ted Parker
  - Ward 2 Captain is Gerald Dodson
  - Ward 3 Captain is Dereck Earthman
  - Ward 4 Captain is Vacant
- **Fire Report** – September 15, is the date for fill the boot. 15 current volunteers.
- **Treasurer Report** – In Packet

- **Street & Alley Maintenance Report** – Nothing to report.
- **Mayor Report** – Nothing to report.
- **Council Reports**
  - **Ward 1** – Roberts noticed buildings are getting cleaned up.
  - **Ward 2** – Nothing to report.
  - **Ward 3** – Nothing to report.
  - **Ward 4** – Jackson wants to know how the cemetery looks, Wes is on it.

4. **Agenda**

A. Motion to approve the minutes from the 07.17.2023 Meeting.

Motion Shaw Second Jackson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 - Yes**

**Motion Passes**

B. Motion to approve the minutes from the 08.02.2023 Special Budget Meeting.

Motion Roberts Second Jackson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**6 - Yes**

**1 - Abstain**

**Motion Passes**

- C. Jason Lindley to address the council concerning the school trash service.
  - o Would like to get rid of the dumpsters.
  - o School is paying over \$40K per year for trash services.
  - o Wants to be involved with contract negotiations, if not then would like to be excluded from trash service.
  - o Aaron Williams did research with other cities.

D. Motion to include Hartshorne School with contract.

Motion   Jackson   Second   Shaw  

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>      </u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 - Yes**

**Motion Passes**

E. Cherie Battle entered the meeting at 7:11 and addressed the council concerning the buildings on Main Street. Mayor to send info to Ms. Battle.

F. Cathy Thornton to address council concerning ordinance for Elaine Williams.

**-STRIKE – Cathy Thornton did not show up for the meeting.**

G. Discussion, consideration, and possible action on the request of Cathy Thornton.

**-STRIKE – NO SHOW**

H. Aaron Williams addressed the council concerning the status of the building and rearranging of offices. Gutters need to be uncapped. Use blue and grey paint donated by 1<sup>st</sup> National Bank for the outside of the building.

- I. Motion to approve Change Order #6 for the CDGB Wastewater System Improvements Project.

Motion Baker Second Jackson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

- J. Discussion, consideration, and possible action to amend ordinance Chapter 6, Article 7, Section 6-16, Section B to B1 – Grave Openings.

**- STRIKE - Marean not at meeting**

- K. Motion to purchase swing set for the city park and the city lake.

Motion Jackson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

L. Motion to place dumpsters at the armory parking lot. September 15<sup>th</sup> 4yd roll off and Sept 29<sup>th</sup> 4yd roll off.

Motion Baker Second Jackson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

M. Motion to approve the following property abatements:

- ALL LOT 27 &; LOT 28 LESS E 1 3/4' BLK 78, 931 PENNSYLVANIA AVENUE.
- LOT 1 BLK 98, 1038 PENNSYLVANIA AVENUE. (ADJACENT DIRECTLY EAST OF BELOW PROPERTY)
- E 31.82' LOT 2 BLK 98, 1038 PENNSYLVANIA AVENUE. (ADJACENT DIRECTLY WEST OF ABOVE PROPERTY)
- W 50' LOT 4 &; E 15' LOT 5 BLK 102, 1412 PENNSYLVANIA AVENUE.
- LOT 5 BLK 108, 1300 LEHIGH AVENUE: (PROPERTY ABATEMENT EXPIRED 07/17/2023)

Motion Baker Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes 1 – Abstain**

**Motion Passes**

- N. Motion to table approval of payment of \$2,460.00 from Great West Casualty Company and release all liability for damages to stop light on 10<sup>th</sup> and Pennsylvania.

Motion Roberts Second Shaw

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

- O. Motion to approve the purchase of a central heat and air unit at the nutrition center contingent to getting 3 bids. Total not to exceed \$14,000.00

Motion Hackler Second Baker

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

- P. Motion to convene into executive session pursuant to [25 OK Stat § 25-307 \(B\) \(2\)](#) to discuss pay raise of Kimberly Prater from \$10.00 per hour to \$12.00 per hour.

Motion Jackson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

- Q. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss pay raise of Dolton Housley from \$8.00 per hour to \$9.00 per hour.

Motion Jackson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

- R. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to hire Grace Jackson at \$8.00 per hour.

Motion Jackson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

- S. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to increase pay of the annual salary to \$50,000/annual of Jerry Ford, Police Chief.

Motion Jackson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

T. Motion to raise the pay of Kimberly Prater to \$12.00 per hour, effective 08.27.2023.

Motion Spears Second Jackson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

U. Motion to raise the pay of Dolton Housley to \$9.00 per hour, effective 08.27.2023.

Motion Roberts Second Shaw

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

V. Motion to hire Grace Jackson as a prep cook at \$8.00 per hour, effective 08.27.2023.

Motion Roberts Second Shaw

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**



W. Motion to increase pay of the annual salary to \$50,000/annual of Jerry Ford, Police Chief, effective 08.27.2023.

Motion Shaw Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>No</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

6 – Yes

1 – No

**Motion Passes**

X. Motion to approve amended ordinance for Chapter 23 – Trailer Parks and Mobile Homes.

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

6 – Yes

1 – No

**Motion Passes**

Y. Motion to approve an emergency clause for Chapter 23 – Trailer Parks and Mobile Homes.

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 _____
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

**Motion Passes**

Z. Motion to pay the bills for the month of 07.01.2023 through 07.31.2023

Motion Shaw Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>      </u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**Motion Passes**

**New Business:**

**Adjournment** Time 8:31



Mayor



Clerk

