

HARTSHORNE CITY COUNCIL GENERAL MEETING MINUTES

Hartshorne City Council
City of Hartshorne
307 S12th Street
Hartshorne, OK 74547
Date: 09.19.2022
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Jerry Earp, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 7:07

2. **Roll Call**

Mark Roberts	1 _____
Paul Marean	2 <u>Present</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
Roger Hemphill	8 _____

Quorum Established

3. **Reports**

- **Financial Report** – Mr. Kern
- **Nutrition Report** – 2,140 meals total. 1,356 home meals, 784 center, and 121 pick-up. 65 deliveries, 30 in house. Need tires on van \$500.00-\$600.00. Front end is messed up on van. New lights in center with LED, approximately \$1,600.00.
- **Clerk-Court/Ticket Report** – Packet
- **Police Report** – Units are all running good. One got a new battery. Parade went well. 6 crimes were filed, all domestic related. Police Department is now fully staffed.
- **Fire Report** – Packet. Informed council about a grant for \$10,052.00
- **Treasurer Report** – Packet
- **Street & Alley Maintenance Report** – Cleaning alleys
- **Mayor Report** – Nothing available.
- **Council Reports** – Nothing to report

- Move to Item U

4. Agenda

A. Motion to approve the minutes from the 08.15.2022 General Meeting

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts 1 _____
Paul Marean 2 Yes
Cody Wilson 3 _____
Jessica Hackler 4 Yes
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
Roger Hemphill 8 _____

5 – Yes

3 – Absent

Motion Passes

B. Motion to approve minutes from the 08.22.2022 Special Meeting

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts 1 _____
Paul Marean 2 Yes
Cody Wilson 3 _____
Jessica Hackler 4 Yes
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
Roger Hemphill 8 _____

5 – Yes

3 – Absent

Motion Passes

C. Motion to approve the minutes from the minutes from the 09.06.2022 Special Meeting

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts 1 _____
Paul Marean 2 Abstain
Cody Wilson 3 _____
Jessica Hackler 4 Yes
Jerry Earp 5 Abstain
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
Roger Hemphill 8 _____

3 – Yes

3 – Absent

2 - Abstain

Motion Fails

D. Motion to hire Infrastructure Solutions to renovate old city hall

Motion _____ Baker _____ Second _____ Hackler _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 - Absent

Motion Passes

-Move to item A

E. Letters of complaint against Pafford Ambulance reviewed

F. Michelle from Pafford addressed the complaints from citizens and provided a letter addressing the complaints.

G. Discussion, consideration, and possible action regarding the complaint against Pafford Ambulance Service.

- Dies for lack of motion

H. Motion to approve the renewal with Municipal Code Management in the amount of \$1,320.

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

- I. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to raise the pay of Greg Wagner

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

- J. Motion to approve pay raise of Greg Wagner

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

- K. Motion to renew 22-23 contract with NewEra for city phone services

Motion _____ Jackson _____ Second _____ Marean _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

L. Motion to renew the 22-23 contract with WAV11 for IT Services

Motion Jackson Second Hackler

Roll Call

Mark Roberts	1 <u> </u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u> </u>

5 – Yes

3 – Absent

Motion Passes

M. Motion to approve yearly subscription to Adobe Acrobat Pro in the amount of \$260.00

Motion Baker Second Jackson

Roll Call

Mark Roberts	1 <u> </u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u> </u>

5 – Yes

3 – Absent

Motion Passes

N. Motion to observe October 31st as trick or treat night from 7:00pm to 9:30pm

Motion Baker Second Jackson

Roll Call

Mark Roberts	1 <u> </u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u> </u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u> </u>

5 – Yes

3 – Absent

Motion Passes

R. Motion to open 3 sealed bids submitted for property located on N 11th Street.

Motion _____ Baker _____ Second _____ Marean _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

S. Motion to decline sealed bids that were turned in for the property located on N 11th Street and post acceptance of bids again

Motion _____ Baker _____ Second _____ Jackson _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

T. Motion to approve the new employee handbook.

-STRIKE

U. Motion to approve the application for the Oklahoma Department of Transportation TAP Grant for drainage and sidewalks on main street

Motion _____ Baker _____ Second _____ Jackson _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

-Move to Item D

V. Motion to raise return check fee to \$50.00

Motion _____ Baker _____ Second _____ Jackson _____

Roll Call

Mark Roberts 1 _____
Paul Marean 2 No
Cody Wilson 3 _____
Jessica Hackler 4 No
Jerry Earp 5 No
Sheryl Baker 6 No
Gary Jackson 7 No
Roger Hemphill 8 _____

5 – No

3 – Absent

Motion Fails

W. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) regarding the employment of Jeffrey Logston

Motion _____ Baker _____ Second _____ Jackson _____

Roll Call

Mark Roberts 1 _____
Paul Marean 2 Yes
Cody Wilson 3 _____
Jessica Hackler 4 Yes
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
Roger Hemphill 8 _____

5 – Yes

3 – Absent

Motion Passes

X. Motion to suspend Jeffrey Logston without pay due to an inability to appear and perform employment. Council to review employment at the time of availability, solely for the good of service.

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts 1 _____
Paul Marean 2 Yes
Cody Wilson 3 _____
Jessica Hackler 4 Yes
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
Roger Hemphill 8 _____

5 – Yes

3 – Absent

Motion Passes

Y. Motion to allow fire station to replace current lighting with LED lighting. Labor to be performed by the fire department. Project not to exceed \$3,500.00.

Motion Jackson Second Baker

Roll Call

Mark Roberts	1	<u> </u>
Paul Marean	2	<u>Yes</u>
Cody Wilson	3	<u> </u>
Jessica Hackler	4	<u>Yes</u>
Jerry Earp	5	<u>Yes</u>
Sheryl Baker	6	<u>Yes</u>
Gary Jackson	7	<u>Yes</u>
Roger Hemphill	8	<u> </u>

5 – Yes 3 – Absent

Motion Passes

Z. Motion to pay the bills for the month of 08.01.2022 through 08.31.2022.

Motion Baker Second Marean

Roll Call

Mark Roberts	1	<u> </u>
Paul Marean	2	<u>Yes</u>
Cody Wilson	3	<u> </u>
Jessica Hackler	4	<u>Yes</u>
Jerry Earp	5	<u>Yes</u>
Sheryl Baker	6	<u>Yes</u>
Gary Jackson	7	<u>Yes</u>
Roger Hemphill	8	<u> </u>

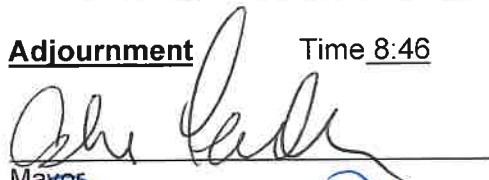
5 – Yes 3 – Absent

Motion Passes

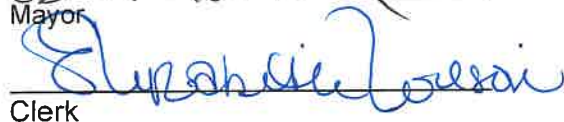
New Business

Community EMS introduced themselves

Adjournment Time 8:46



Mayor



Clerk

