

HARTSHORNE PUBLIC WORKS AUTHORITY MINUTES
City of Hartshorne
307 S 12th Street
Hartshorne, OK 74547
Date: 09.19.2022
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Sheryl Baker, Jerry Earp, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:34

2. **Roll Call**

Mark Roberts	1 <u>Absent</u>
Paul Marean	2 <u>Present</u>
Cody Wilson	3 <u>Absent</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
Roger Hemphill	8 <u>Absent</u>

Quorum Established

3. **Prayer** – Mr. Dixon

4. **Pledge of Allegiance** – All Present

5. **Reports**

- **Financial Report** – Mr. Kern
- **PCWA Board Members Report** – Packet. Letters have been sent concerning the billing.
- **PWA Maintenance Report** – All is well
- **PWA Billing Report** – Packet.
- **Wastewater Plant Report** – All is well

6. Agenda

A. Motion to approve the PWA Minutes from the 08.15.2022 PWA Meeting.

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes 3 – Absent

Motion Passes

B. Motion to approve the minutes of the 08.22.2022 Special PWA Meeting.

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Abstain</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes 2 – Absent 1 – Abstain

Motion Fails

C. Motion to approve the ACH withdrawal for OWRB Loan Payment in the amount of \$2,835.43.

Motion _____ Baker _____ Second _____ Jackson _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes 3 – Absent

Motion Passes

D. Motion to approve opening a bank account for the Water System Improvement Project

Motion Jackson Second Marean

Roll Call

Mark Roberts	1	_____
Paul Marean	2	<u>Yes</u>
Cody Wilson	3	_____
Jessica Hackler	4	<u>Yes</u>
Jerry Earp	5	<u>Yes</u>
Sheryl Baker	6	<u>Yes</u>
Gary Jackson	7	<u>Yes</u>
Roger Hemphill	8	_____

5 – Yes

3 – Absent

Motion Passes

E. Motion to approve uniforms for the PWA through UniFirst for all PWA employees

Motion Jackson Second Baker

Roll Call

Mark Roberts	1	_____
Paul Marean	2	<u>Yes</u>
Cody Wilson	3	_____
Jessica Hackler	4	<u>Yes</u>
Jerry Earp	5	<u>Yes</u>
Sheryl Baker	6	<u>Yes</u>
Gary Jackson	7	<u>Yes</u>
Roger Hemphill	8	_____

5 – Yes

3 – Absent

Motion Passes

F. Motion to approve the application for the Oklahoma Rural Water Association RIG Grant for the sewer system improvement project.

Roll Call

Motion Baker Second Marean

Roll Call

Mark Roberts	1	_____
Paul Marean	2	<u>Yes</u>
Cody Wilson	3	_____
Jessica Hackler	4	<u>Yes</u>
Jerry Earp	5	<u>Yes</u>
Sheryl Baker	6	<u>Yes</u>
Gary Jackson	7	<u>Yes</u>
Roger Hemphill	8	_____

5 – Yes

3 – Absent

Motion Passes

G. Motion to raise the return check fee to \$50.00

Motion _____ Jackson _____ Second _____ Baker _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>No</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>No</u>
Jerry Earp	5 <u>No</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>No</u>
Roger Hemphill	8 _____

5 – No

3 – Absent

Motion Fails

H. Motion to table the approval of the new employee handbook. Jackson and Baker to review and update.

Motion _____ Marean _____ Second _____ Jackson _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 – Absent

Motion Passes

I. Motion to approve paying the PWA bills from 08.01.2022 through 08.31.2022

Motion _____ Baker _____ Second _____ Marean _____

Roll Call

Mark Roberts	1 _____
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 _____
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 _____

5 – Yes

3 - Absent

Motion Passes

New Business – None

Adjournment

Time 7:05

Asher Kelly

Mayor

Shirahelle Lewis

Clerk

