

# HARTSHORNE CITY COUNCIL REGULAR MEETING MINUTES

Hartshorne City Council  
City of Hartshorne  
520 S. 5<sup>th</sup> and Modoc  
(use cafeteria entrance)  
Hartshorne, OK 74547  
Date: 09.20.2021  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Belinda Spears, Jerry Earp, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time 6:51

2. Roll Call

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
Cody Wilson	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Belinda Spears	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
Roger Hemphill	8 <u>Absent</u>

3. Reports

- **Financial Report**
  - Verbal – Mike Kern
- **Nutrition Report**
  - Still doing drive through and delivery only.
  - Kara has been helping in the evenings to keep office up and running and has offered to help train the new Site Manager.
- **Clerk-Court/Ticket Report**
  - Packet
- **Police Report**
  - 2 Officers on Streets and 1 in CLEET
  - 2 Vehicles are down (one is being transported to be fixed under warranty and missing molding will be replaced.
  - High call volumes
- **Fire Report**
  - In Treasurer Report
- **Treasurer Report**
  - Emailed/Packet
- **Street & Alley Maintenance Report**
  - Continuing on Ditch Work

- **Code Enforcement/Animal Control Report**
  - Emailed
- **Mayor Report**
  - Out of Office from 10.10.2021 through possibly the first week of November
- **Council Reports**
  - WARD 1 – N/A
  - WARD 2 – N/A
  - WARD 3 – N/A
  - WARD 4 – Residents complaining about Councilman Marean posting incorrect information concerning the Ball Park

**4. Agenda**

**A. Motion to approve Minutes from the 08.16.2021 Special Meeting**

Motion \_\_\_\_\_ Jackson \_\_\_\_\_ Second \_\_\_\_\_ Roberts \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes                      0 – No                      2 – Absent                      Motion Passes

**B. Motion to approve CDGB Wastewater System Improvement Letter of Recommendation; Notice of Award Contract**

Motion \_\_\_\_\_ Jackson \_\_\_\_\_ Second \_\_\_\_\_ Roberts \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes                      0 – No                      2 – Absent                      Motion Passes

C. Discussion only to review Work Order for Professional Services regarding the City Pool Improvement Project.

- Discussion Only

**Mayor called for a short break – 7:22**

**Hackler enters Meeting at 7:30**

**Back in session – 7:33**

D. Motion to convene into executive session in accordance with 25 O. S. § (B) (1) to discuss pay raise of Catherine Bailey to \$25,600.00 per year

Motion         Jackson         Second         Roberts        

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

E. Motion to raise pay of Catherine Bailey to \$25,600.00 per year

Motion         Jackson         Second         Roberts        

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>No</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes            1 – No            1 – Absent            Motion Passes

- F. Motion to approve to convene into executive session in accordance with 25 O. S. § (B) (1) to discuss pay raise for Austin Peaslee to \$27,500.00 per year

Motion Wilson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

- G. Motion to approve the pay of Austin Peaslee to \$27,500.00 per year

Motion Jackson Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

- H. Motion to purchase new computer for the Nutrition Center to meet new specs for the nutrition software

Motion Jackson Second Wilson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

- I. Motion to convene into executive session in accordance with 25 O. S. § (B) (1) to discuss termination of Randy White

Motion         Hackler         Second         Roberts        

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Cody Wilson	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

- J. Motion to terminate Randy White

Motion         Roberts         Second         Wilson        

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Cody Wilson	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

- K. Motion to convene into executive session in accordance with 25 O. S. § (B) (1) to discuss the hire of a Nutrition Center Site Manager

Motion         Jackson         Second         Roberts        

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Cody Wilson	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

L. Motion to approve the hire of Kimberly Prater as the Nutrition Center Site Manager

Motion Jackson Second Wilson

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Cody Wilson	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

M. Motion to install camera's donated to the City of Hartshorne from Kevin Wilson at Bone Doc Supply at current City Hall location.

Motion Roberts Second Wilson

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Cody Wilson	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

N. Motion to approve the abatements listed as:

**LOT 8 BLK 156:** Chapter 14, Art1, Section 14-1, (A) 1,2,3,14,15, (A) (B) Sect 14-2, 14-9, 14-10 (A) (B) High grass& weeds sever overgrowth, Debris, camper removed.

**Lot 7 Blk 156:** Chapter 14, Art1, Section 14-1, (A) 1,2,3,14,15, (A) (B) Sect 14-2, 14-9, 14-10 (A) (B) High grass& weeds sever overgrowth, Debris.

**PREVIOUSLY APPROVED EXPIRES:**

**Lots 1,2,3,10 & 11 Blk 90 101 S 3<sup>rd</sup>,** Chapter 14, Art1, Section 14-1, (A) 1,2,3,14,15, (A) (B) Sect 14-2, 14-9, 14-10 (B) (C) Section 14-19, 14-20 Excessive High Grass, weeds, Debris, and Trash, Unsecure Buildings. Orig. abatement expired.

**Lot 8 & W 25' of Lot 9 Blk 99 A,** 1125 Lehigh Avenue: CH 14, Art. 1, Sect. 14-1, (A.) 1, 2, 3, 5, 12, 13, 17 (B.) (C.) Section 14-1, 14-19, 14-20 Dilapidated, unsecure structure, standing water, high grass & weeds. Orig. abatement expired.

**Lot 6 Blk 130,** 311 S.7th: Ch 14 Art. 1, Sect. 14-1, (A.) 1, 2, 3, 5, 14, 15,17 (B.) (C.) Dilapidated, unsecure, structure, high grass and weeds, multiple inoperable vehicles. Orig. abatement expired.

**Lot 8 Blk 130**, 717 Carbon Avenue: Ch 14, Art. 1, Sect. 14-1, (A.) 1, 2, 3, 5, 17 (B.), (C.) Dilapidated, unsecure Structure, standing water. Orig. abatement expired.

**Lots 10 & 11 Blk 148**, 715 E. Choctaw Avenue: Ch 14, Art 1, Sect 14-1, (A) 1,2,3,5,12,13,14,15 (B) (C) Inoperable vehicle in easement, Inoperable vehicles in public view, extreme trash & debris in public view high grass. Orig. abatement expired.

**Lots 7 & 8 Blk 93, B, C, D, MH W/NO VIN.** 503 Lehigh: Ch 14, Art 1, Sect 14-1 (A) 1, 2, 3, 5, 13 (B) High grass and weeds, overgrowth in storm drain. Orig. abatement expires.

**Lot 10 Blk 100**, 1221 Lehigh: Ch 14, Art1. Sect. 14-1 (A) 1, 2, 3, 5, 12, 13, 17 (B) (C) High grass& weeds sever overgrowth, structure dilapidated & unsecure, needs demolition, standing water. Orig. abatement expires.

**Lot 5 Blk 68**, 1209 Osage Avenue: CH 14, Art. 1, Sect. 14-1, (A) 1, 2, 3, 5, 13, 17 (B) (C) Multiple Unsecure structures, high grass & weeds, trash & debris, property owner complied in the past. Case is reopened Orig. abatement expires.

**Lot 1,2,3,4,5,6,7,8,9 & 10 Blk 189**, 924 S. 6th & 925 S. 5TH, Chapter 14, Art1, Section 14-1, (A) 1,2,3,14,15, (A) (B) Sect 14-2, 14-9, 14-10 (A) (B) Extreme High Grass, Weeds and Tree Undergrowth, inoperable vehicles, property unsecure.

Motion \_\_\_\_\_ Jackson \_\_\_\_\_ Second \_\_\_\_\_ Roberts \_\_\_\_\_

### Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Abstain</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

5 – Yes                      0 – No                      2 – Abstain                      1 - Absent                      Motion Passes

**O.** Motion to approve the additional uniform policy for Code Enforcement/Animal Control to be added to the current uniform policy

Motion \_\_\_\_\_ Jackson \_\_\_\_\_ Second \_\_\_\_\_ Wilson \_\_\_\_\_

### Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

7 – Yes                      0 – No                      1 – Absent                      Motion Passes

P. Motion to approve the additional vehicle policy to be added to the policy and procedure handbook.

Motion Spears Second Marean

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Cody Wilson	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Absent</u>

7 – Yes            0 – No            1 – Absent            Motion Passes

Q. Motion to move the Technology Checking Account to a Technology Savings Account to prevent charges of dormant account accruing.

Motion Jackson Second Wilson

- **STRIKE**

R. Motion to allow City Maintenance Crew, contingent upon legal approval to perform property clean ups located at:

**LOT 0005 BLOCK 0129, 600 KALI INLA AVENUE: Mailed Certified Return Receipt Sept. 02, 2021 with Citation, Property owner received September 07, 2021. NO RESPONSE. NO ACTION.**

**W/2 LOT 0002 BLOCK 0136, 1226 KALI INLA AVENUE: Mailed Certified Return Receipt Sept. 02, 2021 with Citation, property owner received September 07, 2021. NO RESPONSE. NO ACTION.**

Motion Roberts Second Jackson

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
Cody Wilson	<u>3 Yes</u>
Jessica Hackler	<u>4 Abstain</u>
Jerry Earp	<u>5 Yes</u>
Belinda Spears	<u>6 No</u>
Gary Jackson	<u>7 Yes</u>
Roger Hemphill	<u>8 Absent</u>

5 – Yes            1 – No            1 – Abstain            1 - Absent            Motion Passes



S. Motion to add approximately 20 additional streetlights to darkened areas within the City.

Motion Jackson Second Marean

**Roll Call**

Mark Roberts	1 <u>Abstain</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

6 – Yes      0 – No      1 – Abstain      1 – Absent      Motion Passes

T. Motion to pay the bills for the month of 08.01.2021 through 08.31.2021.

Motion Jackson Second Wilson

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

7 – Yes      0 – No      1 – Absent      Motion Passes

**New Business**

- **Motion to approve adding Jessica Hackler to the Nutrition Center bank account at First National Bank.**

Motion Spears Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Roger Hemphill	8 <u>Absent</u>

7 – Yes      0 – No      1 – Abstain      1 - Absent      Motion Passes

- **Motion to offer cemetery plots in question to be purchased by Romarie and Kenny Morrow in the amount of \$250.00 per plot due to no record of previously being purchased.**

Motion Spears Second Marean

**Roll Call**

Mark Roberts	1 <u>Abstain</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Belinda Spears	6 <u>Yes</u>
Gary Jackson	7 <u>Abstain</u>
Roger Hemphill	8 <u>Absent</u>

5 – Yes      0 – No      2 – Abstain      1 - Absent      Motion Passes

- **Discussion to catch up past dues on CLEET and Forensic Fees**

- **Councilman Spears exits meeting at 9:04**

- **Mayor announces as a reminder that she will be out of office from 10.10.2021 through at least the first week of November.**

**Adjournment**

Time 9:05

*[Handwritten Signature]*  
 Mayor VICE MAYOR

*[Handwritten Signature]*  
 Clerk

