

HARTSHORNE PUBLIC WORKS AUTHORITY MINUTES
City of Hartshorne
307 S 12th Street
Hartshorne, OK 74547
Date: 10.17.2022
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Cody Wilson, Jessica Hackler, Sheryl Baker, Jerry Earp, Gary Jackson, Roger Hemphill, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:31

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
Cody Wilson	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
Roger Hemphill	8 <u>Absent</u>

Quorum Established

*Mayor informed that Ward 4 Council Seat is now an open position and expressed her appreciation concerning Mr. Hemphill for the time he served on the Council. Open seat information will be posted on City website and ran in the newspaper for potential applicants.

3. **Prayer** – Pastor David Warden

4. **Pledge of Allegiance** – All Present

5. **Reports**

- **Financial Report** – Mr. Kern
- **PCWA Board Members Report** – Packet
- **PWA Maintenance Report** – All is well
- **PWA Billing Report** – Packet.
- **Wastewater Plant Report** – All is well

6. Agenda

A. Motion to approve the PWA Minutes from the 08.22.2022 PWA Special Meeting.

Motion _____ Jackson _____ Second _____ Wilson _____

Roll Call

Mark Roberts	1 <u>Abstain</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Vacant	8 _____

5 – Yes 1 – Absent 1 - Abstain

Motion Passes

B. Motion to approve the minutes of the 09.19.2022 PWA Meeting.

Motion _____ Jackson _____ Second _____ Wilson _____

Roll Call

Mark Roberts	1 <u>Abstain</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Vacant	8 _____

5 – Yes 1 – Absent 1 - Abstain

Motion Passes

C. Pamela Lawrence to address the council concerning water meter and charges due.

- **STRIKE – No Show**

D. Discussion, consideration, and possible action regarding the concern of Pamela Lawrence

- **STRIKE – No Show**

E. Motion to approve the employee handbook with amendments as listed:

- Under "Responsibility" on page 9, replace "Human Resource Office" with Central Office
- Replace drug/alcohol free policy with current policy. Page 11
- Remove appeals section on page 16
- Insert 2 day No Call, No Show on page 17

Motion _____ Jackson _____ Second _____ Wilson _____

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Vacant	8 _____

6 – Yes 1 – Absent

Motion Passes

F. Motion to approve paying the PWA bills from 09.01.2022 through 09.30.2022

Motion _____ Baker _____ Second _____ Marean _____

Roll Call

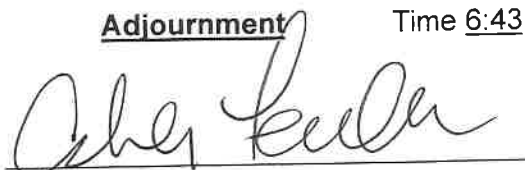
Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
Cody Wilson	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
Vacant	8 _____

6 – Yes 1 – Absent

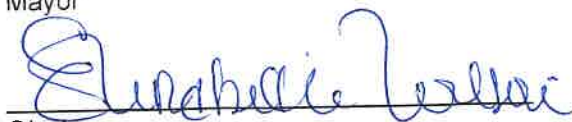
Motion Passes

New Business – None

Adjournment Time 6:43



Mayor



Clerk

