

# HARTSHORNE CITY COUNCIL GENERAL MEETING MINUTES

City of Hartshorne  
307 S 12<sup>th</sup> Street  
Hartshorne, OK 74547  
Date: 09.18.2023  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Sheryl Baker, Jerry Earp, Gary Jackson, David Spears, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Elizabeth Wilson, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:46

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

**Quorum established.**

3. **Reports**

- **Financial Report** – Mr. Kern
- **Nutrition Report**
  - Waiting for grant money to come in.
  - Received 2 quotes for air conditioner, waiting on one more.
  - Going to Arkansas on October 3<sup>rd</sup> for a food show.
  - The State Inspector came in. The only thing that they mentioned was the leaky ceiling tiles, those have been replaced.
- **Clerk-Court/Ticket Report** – Report in packet.
- **Police Report** –
  - Ford went to a TSET Meeting and is interested in starting a community garden.
  - Cadillac converter went out on CEAC truck. It is in the shop. This was under warranty and repaired.
- **Neighborhood Watch Report**
  - Signs have been put up.
- **Fire Report** – Report in packet.
- **Treasurer Report** – In Packet

- **Street & Alley Maintenance Report** – All good
- **Mayor Report**
  - The Homecoming Parade is on Thursday, 09.21.2023. Line up is at 7:00, parade is at 8:00.
  - Veterans Day Parade is November 11<sup>th</sup> at 10:30.
- **Council Reports**
  - **Ward 1** – Nothing to report.
  - **Ward 2** – Nothing to report.
  - **Ward 3** – Baker wanted to thank the police department and fire department for blocking the traffic for Rance Warren’s funeral service.
  - **Ward 3** – Earp requested an update on the city hall located at 1101 Pennsylvania Ave.
  - **Ward 4** – Spears wants to add procedures in agenda items to the October Meeting.
  - **Ward 4** – Jackson advised all is good.

**4. Consent Agenda**

- A. Approval of the minutes of the regular meeting on 08.21.2023 (Roberts requested ordinance amendments be applied to minutes)
- B. Approval to pay invoice for street light repair. \$2460.00
- C. Approval to pay bills for the month of August 2023

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Roberts \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Abstain</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**7 – Yes**

**1 – Abstain**

**Motion Passes**

**5. Ordinances**

A. Motion to approve amended ordinance Chapter 1, Article 5, Section 1- Treasurer

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

Spears requested that it be added to the ordinance that the Clerk and Treasurer would be required to work 40 hours per week to receive benefits; health insurance, dental insurance, vision insurance, and 401K from the City of Hartshorne. Ordinance was amended to the following:

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HARTSHORNE, OKLAHOMA,  
CHAPTER 1, ARTICLE 5, SECTION 1-7A.**

**BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HARTSHORNE, OKLAHOMA:**

**CHAPTER 1, ARTICLE 5, SECTION 1-7A-TREASURER**

**SECTION 1-7A. TREASURER: ADDITIONAL DUTIES AND COMPENSATION**

- A. The Treasurer, after being duly elected, shall perform the statutory duties provided for in Title 11, Section 12-110 of the Oklahoma statutes
- B. In addition to those statutory duties, the Treasurer may be employed to provide additional duties and shall receive additional compensation for performing those additional duties not related to their elected duties as Treasurer as they may be provided for and modified by the Council. When so employed to perform those additional duties, the Treasurer shall receive compensation in the amount of \$1000.00 per month, which shall be in addition to the compensation provided for the elected Treasurer's position. The additional duties that the Treasurer may be employed to perform duties beyond those of their elected position shall include, but not be limited to:
  - 1. In the event of absence of the City Court Clerk shall assist with duties.
  - 2. Employee Benefit Coordinator
  - 3. Assist other departments as needed.
  - 4. Procurement Agent
  - 5. Grants Financial Coordinator
  - 6. Liaison to IT Services
  - 7. Perform other duties as may be assigned
  - 8. Required 40hrs for city benefits

**PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF HARTSHORNE, OKLAHOMA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_\_.**

\_\_\_\_\_  
**MAYOR**

ATTEST:

\_\_\_\_\_  
**CITY CLERK**

## Roll Call

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
James Shaw	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Sheryl Baker	<u>6 No</u>
Gary Jackson	<u>7 Yes</u>
David Spears	<u>8 Yes</u>

7 – Yes

1 – No

**Motion Passes**

- **Treasurer declined extra duty pay.**

B. Discussion, consideration, and possible action to approve the emergency clause for Chapter 1, Article 5, Section 1- Treasurer

- **STRIKE**

C. Discussion, consideration, and possible action to approve amended ordinance Chapter 1, Article 4, Section 1- Clerk

- **Clerk requested that item be stricken from the agenda and declined any extra duty pay.**

D. Discussion, consideration, and possible action to approve amended ordinance Chapter 1, Article 4, Section 1- Clerk

- **STRIKE**

E. Discussion, consideration, and possible action approve ordinance regarding adopting Authority having Jurisdiction.

- **STRIKE**

F. Discussion, consideration, and possible action to approve the emergency clause adopting the authority of jurisdiction.

- **STRIKE**

G. Motion to approve ordinance to enact a Board of Adjustment.

Motion Roberts Second Shaw

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
James Shaw	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Sheryl Baker	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
David Spears	<u>8 Yes</u>

**8 – Yes**

**Motion Passes**

H. Motion to approve the emergency clause to enact the Board of Adjustment

Motion Jackson Second Spears

**Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
James Shaw	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Sheryl Baker	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
David Spears	<u>8 Yes</u>

**8 – Yes**

**Motion Passes**

I. Motion to approve amended ordinance for Chapter 20, Article 1, Section 20-3 Side by Side Business Trash Requirement

Motion Marean Second \_\_\_\_\_

- **Motion fails for lack of second.**

J. Discussion, consideration, and possible action to approve an emergency clause for Chapter 20, Article 1, Section 20-3. Side by Side Business Trash Requirement

- **STRIKE**

### **6.Executive Session**

- A. Motion to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2)
- B. To move the pay of Dusty Wright to 100% from the PWA
- C. To hire Hayden Curliss at \$12.00 per hour to the Street and Alley Dept.
- D. To hire Bo Wilkett to the Street and Alley Dept. at \$12.00 per hour.
- E. To raise the pay of Joe Watts to \$45,000.00 per year.
- F. To raise the pay of Austin Peaslee to \$40,000.00 per year.
- G. To raise the pay of Dakota Mick to \$40,000.00 per year.
- H. To raise the pay of Weston Montgomery to \$40,000.00 per year.
- I. To raise the pay of Catherine Bailey to \$32,500.00 per year
- J. To raise the pay of Vickie Mass to \$11.00 per hour.

Motion         Baker         Second         Jackson        

### **Roll Call**

Mark Roberts	<u>1 Yes</u>
Paul Marean	<u>2 Yes</u>
James Shaw	<u>3 Yes</u>
Jessica Hackler	<u>4 Yes</u>
Jerry Earp	<u>5 Yes</u>
Sheryl Baker	<u>6 Yes</u>
Gary Jackson	<u>7 Yes</u>
David Spears	<u>8 Yes</u>

**8 – Yes**

**Motion Passes**

**7. Correspondence**

A. Motion to nominate members of Board of Adjustment.

Baker nominates Kerri Porter  
Roberts nominates Randy Wilcox  
Hackler nominates Rocky Barr  
Hackler nominates Gayla Weldon  
Spears nominates Teresa Farris

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Roberts \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

B. Motion to approve ticket deferment program.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Shaw \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

C. Motion to approve Joe Tate to be the Attorney to oversee the deferment program.

Motion         Jackson         Second         Roberts        

Motion was amended by Baker to approve Joe Tate as the City Prosecutor for the deferment program at the rate of \$400.00 per month. Motion was seconded by Spears.

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

D. Motion to have Dusty Wright paid 100% through the PWA beginning 09.24.23.

Motion         Baker         Second         Jackson        

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

E. Motion to hire Hayden Curliss at \$12.00 per hour beginning 09.24.23.

Motion         Jackson         Second         Baker        

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**



F. Motion to hire Bo Wilkett at \$12.00 per hour beginning 09.24.23

Motion \_\_\_\_\_ Jackson \_\_\_\_\_ Second \_\_\_\_\_ Baker \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

G. Discussion, consideration, and possible action to approve BPO'S for the Street and Alley Dept.

- **STRIKE**

H. Motion to raise the pay of Joe Watts to \$45,000.00 per year beginning 09.24.23.

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

I. Motion to raise the pay of Austin Peaslee to \$40,000.00 per year beginning 09.24.2023

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Shaw \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

J. Motion to raise the pay of Dakota Mick to \$40,000 per year beginning 09.24.2023.

Motion         Jackson         Second         Shaw        

**Roll Call**

Mark Roberts            1 Yes  
Paul Marean            2 Yes  
James Shaw             3 Yes  
Jessica Hackler        4 Yes  
Jerry Earp              5 Yes  
Sheryl Baker           6 Yes  
Gary Jackson          7 Yes  
David Spears            8 Yes

**8 – Yes**

**Motion Passes**

K. Motion to raise the pay of Weston Montgomery to \$40,000.00 per year beginning 09.24.2023.

Motion         Baker         Second         Jackson        

**Roll Call**

Mark Roberts            1 Yes  
Paul Marean            2 Yes  
James Shaw             3 Yes  
Jessica Hackler        4 Yes  
Jerry Earp              5 Yes  
Sheryl Baker           6 Yes  
Gary Jackson          7 Yes  
David Spears            8 Yes

**8 – Yes**

**Motion Passes**

L. Motion to raise the pay of Catherine Bailey to \$32,500.00 per year beginning 09.24.2023

Motion         Baker         Second         Jackson        

**Roll Call**

Mark Roberts            1 Yes  
Paul Marean            2 No  
James Shaw             3 Yes  
Jessica Hackler        4 Yes  
Jerry Earp              5 Abstain  
Sheryl Baker           6 Yes  
Gary Jackson          7 Yes  
David Spears            8 No

**5 – Yes**

**2 – No**

**1 – Abstain**

**Motion Passes**

M. Motion to raise the pay of Vickie Mass to \$11.00 per hour beginning 09.24.2023.

Motion \_\_\_\_\_ Jackson \_\_\_\_\_ Second \_\_\_\_\_ Baker \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**8 – Yes**

**Motion Passes**

N. Motion to approve the following properties for abatement:

LOTS 1 &; 2 BLK 96, 848 PENNSYLVANIA AVENUE (COUNCIL MEMBERS)  
LOT 7 &; E 20' LOT 8 BLK 96, 8 PENNSYLVANIA AVENUE (COUNCIL MEMBERS)  
LOT 7 BLK 131, 801 CARBON AVENUE (CITIZEN COMPLIANT FILED)  
S 30' LOT 7 &; N 22' LOT 8 BLK 43, 302 13TH ST  
(CITIZEN COMPLIANT VERBAL) (PRIOR ABATEMENT EXPIRED 07/17/2023)  
LOTS 2, 3 &; 4 BLK 166, 715 COMANCHE AVENUE  
(PRIOR ABATEMENT EXPIRED 08/21/2023)  
LOTS 7, 8, 9 &; 10 BLK 166, 715 COMANCHE AVENUE  
(PRIOR ABATEMENT EXPIRED 08/21/2023, CITATION ISSUED 03/07/2023, TRIAL SET  
10/02/2023)

Motion \_\_\_\_\_ Baker \_\_\_\_\_ Second \_\_\_\_\_ Jackson \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Abstain</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

**6 – Yes**

**2 – Abstain**

**Motion Passes**

**8. New Business**

**9. Adjournment Time: 8:02**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

SEAL