

**HARTSHORNE CITY COUNCIL GENERAL MEETING NOTICE AND AGENDA
MINUTES**

**Hartshorne City Council
City of Hartshorne
307 S12th Street
Hartshorne, OK 74547
Date: 10.16.2023
Time: 6:30 PM**

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, and City Treasurer, Renee Montgomery, Open to Public.

1. **Call to Order** Time 6:39PM

2. **Roll Call**

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Present</u>
Gary Jackson	7 <u>Present</u>
David Spears	8 <u>Present</u>

3. **Reports**

- **Financial Report**
- **Nutrition Report**
-Nutrition Director to get additional quotes for central heat and air units and verify warranty. She is to call McAlester Mechanical- Bobby
- **Clerk-Court/Ticket Report**
- **Police Report**
- **Neighborhood Watch Report**
- **Fire Report**
- **Treasurer Report**
- **Street & Alley Maintenance Report**
- **Mayor Report**

- **Council Reports**

- Possibly double hookups at home on cemetery road and business on Apollo and Jupiter. Code Enforcement will be handling.

- PWA crew to assist with resident tinhorn

4. **Consent Agenda**

A. Approval of the minutes of the regular meeting on 09.18.2023

B. Approval of the minutes of the special meeting on 09.26.2023

C. Approval of the minutes of the special meeting on 10.04.2023

D. Approval to pay bills for the month of September 2023

Motion Shaw Second Baker

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

Motion Passes

5. **Ordinances**

A. Discussion, consideration, and possible action to amend Article 7 Recording Fees of Cemetery Lot Deeds and Fees for Grave Openings Section 6-16 Recording Fees of Cemetery Lot Deeds and Fees for Grave Openings. Section B-B1 (Marean)

Motion Marean Second Spears
Marean motion to table, Spears second.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>

Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes

7- Yes

Motion Passes

B. Discussion, consideration, and possible action to repeal Article 3. General Rules Section 6-4 General Rules. K-7. (Marean)

Motion Marean Second Spears
Marean motion to table, Spears second. Mr. Tate to get more information.

Roll Call

Mark Roberts 1 Yes
Paul Marean 2 Yes
James Shaw 3 Yes
Jessica Hackler 4 Absent
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes

7- Yes

Motion Passes

6. Executive Session

A. Discussion, consideration, and possible action to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss hiring for the position of the unexpired term of City Clerk.

Motion Shaw Second Baker

Roll Call

Mark Roberts 1 Yes
Paul Marean 2 Yes
James Shaw 3 Yes
Jessica Hackler 4 Absent
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes

7 - Yes

Motion Passes

7. Correspondence

A. Discussion, consideration, and possible action to approve the placement of a bench at the grave of Edward Suter (Treasurer)

Motion Roberts Second Shaw

Discussion- Baker would like to stay with the ordinance.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>No</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

6 – Yes

1- No

Motion Passes

B. Discussion, consideration, and possible action to appoint a qualified applicant for the unexpired term of City Clerk.

Motion Roberts Second Jackson

Motion for Kerry Porter with start date of 10.30.2023.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

Motion Passes

C. Discussion, consideration, and possible action to approve the Holiday Schedule for the year 2024. (Williams)

Motion Baker Second Jackson

Motion to amend Holiday Schedule to remove July 5th and Change December 25th and 26th to December 24th and 25th.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>

Gary Jackson 7 Yes
David Spears 8 Yes
7 – Yes

Motion Passes

D. Discussion, consideration, and possible action to approve AirMedCare Network for city employees at \$75.00 per person. Payment to be deducted from employee pay.

Motion Baker Second Shaw

Motion to table. Check to see which employees are interested.

Roll Call

Mark Roberts 1 Yes
Paul Marean 2 Yes
James Shaw 3 Yes
Jessica Hackler 4 Absent
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes
7 – Yes

Motion Passes

E. Discussion, consideration, and possible action to confirm the only names that should reflect on night deposit at First National Bank are as follows: Renee Montgomery, Ashley Faulkner, and Jessica Hackler.

Motion Baker Second Shaw

Roll Call

Mark Roberts 1 Yes
Paul Marean 2 Yes
James Shaw 3 Yes
Jessica Hackler 4 Absent
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes
7 – Yes

Motion Passes

F. Discussion, consideration, and possible action to seek an opioid grant award. (Ford)

Motion Roberts Second Jackson

Roll Call

Mark Roberts 1 Yes

Paul Marean 2 Yes
James Shaw 3 Yes
Jessica Hackler 4 Absent
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes

7 – Yes

Motion Passes

G. Discussion, consideration, and possible action to amend agenda policy. (Spears)

Motion Spears Second Roberts

Motion to use numbers instead of letters, take off limits to number on items on the agenda, discussion to occur prior to motions.

Roll Call

Mark Roberts 1 Yes
Paul Marean 2 Yes
James Shaw 3 Yes
Jessica Hackler 4 Absent
Jerry Earp 5 Yes
Sheryl Baker 6 No
Gary Jackson 7 No
David Spears 8 Yes

5 – Yes 2- No

Motion Passes

H. Discussion, consideration, and possible action to set and approve Council Meeting Dates for the year 2024.

Motion Baker Second Marean

Motion to amend January Meeting to be Tuesday, January 16th and February meeting to be Tuesday, February, 20th.

Roll Call

Mark Roberts 1 Yes
Paul Marean 2 Yes
James Shaw 3 Yes
Jessica Hackler 4 Absent
Jerry Earp 5 Yes
Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes

7 – Yes

Motion Passes

I. Discussion, consideration, and possible action to open position for office clerk at Hartshorne City Hall (Shaw, tabled at 10.4.2023 meeting)

Motion Baker Second Jackson

Motion to strike.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

Motion Passes

J. Discussion, consideration, and possible action regarding estimate for Nutrition Center Central Heat and Air unit.

Motion Jackson Second Roberts

Motion to approve up to \$13,500, needs to have warranty and best package and price will be the chosen with Mayor approval.

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Yes</u>
Gary Jackson	7 <u>Yes</u>
David Spears	8 <u>Yes</u>

7 – Yes

Motion Passes

K. Discussion, consideration, and possible action to approve the following properties for abatement:

- a. LOTS 12 & 13 BLK 97, 914 PENNSYLVANIA AVENUE
- b. LOT 8 BLK 64, 507 KIOWA AVENUE (NEIGHBOR COMPLAINT)
- c. LOT 4 BLK 155, 606 CARBON AVENUE (ABATEMENT EXPIRES OCT 17, 2023, NEIGHBOR COMPLAINT)

Motion Baker Second Roberts

Roll Call

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Absent</u>
Jerry Earp	5 <u>Yes</u>

Sheryl Baker 6 Yes
Gary Jackson 7 Yes
David Spears 8 Yes
7 – Yes

Motion Passes

8. New Business

9. Adjournment Time: 8:40PM

This agenda was filed in the office of the City Clerk and posted by 4:00PM on 10.11.2023, at the following locations.

- 1000 Pennsylvania Ave. Hartshorne, OK 74547
- 307 S 12th Street, Hartshorne, OK 74547
- Online at www.cityofhartshorne.com under GOVERNMENT, Meetings and Agendas 2023

By Renee Montgomery, Treasurer



Treasurer

SEAL

