

# HARTSHORNE CITY COUNCIL GENERAL MEETING MINUTES

Hartshorne City Council  
City of Hartshorne  
307 S12th Street  
Hartshorne, OK 74547  
Date: 11.13.2023  
Time: 6:30 PM

Council Members, Paul Marean, Mark Roberts, Jessica Hackler, James Shaw, Jerry Earp, Sheryl Baker, David Spears, Gary Jackson, City Attorney, Joe Tate, Mayor, Ashley Faulkner, City Clerk, Kerry Porter, and City Treasurer, Renee Montgomery, Open to Public.

1. Call to Order Time 6:47 P.M.

2. Roll Call

Mark Roberts	1 <u>Present</u>
Paul Marean	2 <u>Present</u>
James Shaw	3 <u>Present</u>
Jessica Hackler	4 <u>Present</u>
Jerry Earp	5 <u>Present</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

3. Reports

- **Financial Report**
- **Nutrition Report**  
Still inquiring on Cargo Van.  
AC has 10-year warranty
- **Clerk-Court/Ticket Report**
- **Police Report**  
Did not get grant.  
Montgomery was promoted to Sargant.  
Patrol has acquired a license scanner which updates into ODIS
- **Neighborhood Watch Report**
- **Fire Report**
- **Treasurer Report**  
We will be getting internet at the armory \$79.95
- **Street & Alley Maintenance Report**

- **Mayor Report**
- **Council Reports**  
**Ward 2 Roberts Parade was to spaced out**  
**Ward 3 Ann York on city lake road complains that trucks are using jake brake. City needs a jake brake ordinance.**

**4. Consent Agenda**

- A. Approval of the minutes of the regular meeting on 10.16.2023
- B. Approval to pay bills for the month of October 2023

Motion Roberts Second Shaw

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Abstain</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**5. Ordinances**

- A. Discussion, consideration, and possible action to amend Chapter 3 Article 4, Pound: establishment, operation, section 3-27 fees for impounding. The fees for impounding and care are to be raised. (Roberts)  
 Motion passed.

Motion Shaw Second Marean

# COUNCIL TO DISCUSS AND ACT UPON AND AMEND

## CHAPTER 3

### ARTICLE 4. POUND: ESTABLISHMENT, OPERATION, SECTION 3-27 FEES FOR IMPOUNDING, ECT.

A. For any horse, mule, donkey, pony, cow, or similar large animal:

- 1. For impounding: \$20.00
- 2. For keeping, per day \$5.00

B. For any dog, cat, hog, sheep, goat, or other similar small animal:

- 1. For impounding \$15.00
- 2. For keeping, per day \$3.00

C. For any fowl:

- 1. For impounding: \$5.00
- 2. For keeping, per day \$2.50

In computing the fee, a fraction of a day during which an animal has been fed, shall be deemed a full day.

Any person redeeming an impounded animal shall pay the above fees to the city clerk, and present his receipt, therefore, to the person in charge of the pound before the latter releases the animal.

## AMENDMENT ADDING

## CHAPTER 3

### ARTICLE 4. POUND: ESTABLISHMENT, OPERATION, SECTION 3-27 FEES FOR IMPOUNDING, ECT.

A. For any horse, mule, donkey, pony, cow, or similar large animal:

- 1. For impounding: \$200.00
- 2. For keeping, per day \$25.00

B. For any dog, cat, hog, sheep, goat, or other similar small animal:

- 1. For impounding \$50.00

**FILED**

JAN 31 2024

TIME 2:38 AM  
HOPE TRAMMELL, COUNTY CLERK  
PITTSBURG COUNTY  
BY BW DEPUTY

- 2. For keeping, per day \$15 00
- C. For any fowl:
  - 1. For impounding: \$15.00
  - 2. For keeping, per day \$5 00

In computing the fee, a fraction of a day during which an animal has been fed, shall be deemed a full day.

Any person redeeming an impounded animal shall pay the above fees to the city clerk, and present his receipt, therefore, to the person in charge of the pound before the latter releases the animal.

PASSED AND APPROVED BY THE MAYOR AND COUNCIL OF THE CITY OF HARTSHORNE,  
OKLAHOMA  
THIS 16 DAY OF JANUARY, 2021

MAYOR



ATTEST:

CLERK



SEAL

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

B. Discussion, consideration, and possible action to action amend Article 7. Recording Fees of Cemetery Lot Deeds and Fees for Grave Openings Section 6-16. Recording Fees of Cemetery Lot Deeds and Fees for Grave Openings. Section B to B.1.

Lower price for cremation burial from \$100 to \$50. 4 cremated per plot. Paul states people are struggling. Roberts considers time and gas for employees. Paul stated he was told about people burying cremated remains at the cemetery. The council questions Paul on who did that. Paul gets upset and strikes item. He says he is just trying to help people but can't get anywhere.  
Died for lack of Motion.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David Spears	8 _____

B. Discussion, consideration, and possible action to amend Chapter 13 Municipal Court in its entirety and replace it with updated ordinance being renumbered.

City ordinance must be in place. Let Tate look at it. Tabled. Put in Special meeting November 28,2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts 1 \_\_\_\_\_  
Paul Marean 2 \_\_\_\_\_  
James Shaw 3 \_\_\_\_\_  
Jessica Hackler 4 \_\_\_\_\_  
Jerry Earp 5 \_\_\_\_\_  
Sheryl Baker 6 \_\_\_\_\_  
Gary Jackson 7 \_\_\_\_\_  
David Spears 8 \_\_\_\_\_

C. Discussion, consideration, and possible action for Emergency clause to amend Chapter 13 as approved by council.

Tabled for Special meeting November 28, 2023.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**Roll Call**

Mark Roberts 1 \_\_\_\_\_  
Paul Marean 2 \_\_\_\_\_  
James Shaw 3 \_\_\_\_\_  
Jessica Hackler 4 \_\_\_\_\_  
Jerry Earp 5 \_\_\_\_\_  
Sheryl Baker 6 \_\_\_\_\_  
Gary Jackson 7 \_\_\_\_\_  
David Spears 8 \_\_\_\_\_

D. Discussion, consideration, and possible action to repeal Article 3. General Rules Section 6-4. General Rules K-7 Bringing Firearms into the cemetery except by a military escort accompanying a veteran's funeral or attending memorial services.

Repealed. Violates State law.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Marean \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**6. Resolutions**

- A. Discussion, consideration, and possible action to Discussion, consideration, and possible action to adopt the resolution of the City of Hartshorne, Oklahoma, Notifying the residents of said city of the adoption of a newly compiled "code of ordinances" for said city of Hartshorne, Oklahoma, in compliance with the laws of the state of Oklahoma.

Motion passed.

Motion \_\_\_\_\_ Shaw \_\_\_\_\_ Second \_\_\_\_\_ roberts \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**7. Executive Session**

- A. Discussion, consideration, and possible action to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss pay raise of \$0.50/hour for Jacky "Bo" Wilkett due to completing probationary period.

Motion passed.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Marean \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

B. Discussion, consideration, and possible action to convene into executive session pursuant to 25 OK Stat § 25-307 (B) (2) to discuss pay raise of \$0.50/hour for Hayden Curliss due to completing probationary period.

Motion passed.

Motion Roberts Second Maurean

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**8. Correspondence:**

**A.** Discussion, consideration, and possible action to consider pay raise of \$0.50/hour for Jacky "Bo" Wilkett due to completing probationary period.

Motion passed.

Motion Shaw Second Roberts



**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**B.** Discussion, consideration, and possible action to consider pay raise of \$0.50/hour for Hayden Curliss due to completing probationary period.

Motion passed.

Motion Shaw Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**C.** Discussion, consideration, and possible action to consider AirMedCare Network for city employees at \$75.00 per person. Payment to be deducted from employee pay.

\$75.00 yearly zero out of pocket for members covers all household members. Council chose census plan for city employees.

Motion Roberts Second Shaw

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**D.** Discussion, consideration, and possible action to renew contract for Miller Office Equipment maintenance on office equipment for the Senior Citizen Nutrition Center at \$42.40 a month.

Motion passed.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Shaw \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**H.** Discussion, consideration, and possible action of renewal of BenefitsSelect renewal summary. Nothing to change in package. Bryson Hess Motion passed.

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Shaw \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

**E.** Discussion, consideration, and possible action to approve Holiday Stipend for City Associates.  
(Aaron)

Tabled. Kerns stated the council needed to have a special meeting on the Stipend.

Special meeting November 28,2023

Motion \_\_\_\_\_ Second \_\_\_\_\_

**ROLL CALL**

Mark Roberts	1 _____
Paul Marean	2 _____
James Shaw	3 _____
Jessica Hackler	4 _____
Jerry Earp	5 _____
Sheryl Baker	6 _____
Gary Jackson	7 _____
David_Spears	8 _____

**G** Discussion, consideration, and possible action to remove Elizabeth Wilson from signature cards at First National Bank & Trust. Amend adding account numbers as follows:

General Fund 1058150  
PWA 1088688  
AmB Fund 1058126  
Meter Deposit 1056840  
Baseball 1093029  
Street & Alley 1074237  
Emergency Fund 1057596  
Pub works Proj 1090291  
Court Fund 1074342  
Tax Account 1074369  
Vol Fire 4194624  
Nutrition 1058142  
Tech Fund 6026729  
Equip & Train 6026605  
Cem Fund 6031384  
Cem Project 6031625  
Rec & Event 6022413  
Narcotics 1085484  
PWA Sales Tax 1099515  
12 M 250M 0001 #51909  
PA 250M 4394 #74394  
6M 250M 0003 #74525

Motion Roberts Second Shaw

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

- F.** Discussion, consideration, and possible action to remove Elizabeth Wilson from night drop at First National Bank & Trust.

Motion passed

Motion Shaw Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

H. Discussion, consideration, and possible action to add Kerry Porter to signature cards at First National Bank & Trust. Amend adding account numbers as follows:

General Fund 1058150  
PWA 1088688  
AmB Fund 1058126  
Meter Deposit 1056840  
Baseball 1093029  
Street & Alley 1074237  
Emergency Fund 1057596  
Pub works Proj 1090291  
Court Fund 1074342  
Tax Account 1074369  
Vol Fire 4194624  
Nutrition 1058142  
Tech Fund 6026729  
Equip & Train 6026605  
Cem Fund 6031384  
Cem Project 6031625  
Rec & Event 6022413  
Narcotics 1085484  
PWA Sales Tax 1099515  
12 M 250M 0001 #51909  
PA 250M 4394 #74394  
6M 250M 0003 #74525

Motion \_\_\_\_\_ Roberts \_\_\_\_\_ Second \_\_\_\_\_ Shaw \_\_\_\_\_

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

I Discussion, consideration, and possible action to add Kerry Porter to night drop at the First National Bank & Trust

**Motion passed**

Motion Shaw Second Roberts

**Roll Call**

Mark Roberts	1 <u>Yes</u>
Paul Marean	2 <u>Yes</u>
James Shaw	3 <u>Yes</u>
Jessica Hackler	4 <u>Yes</u>
Jerry Earp	5 <u>Yes</u>
Sheryl Baker	6 <u>Absent</u>
Gary Jackson	7 <u>Absent</u>
David Spears	8 <u>Absent</u>

9. **New Business**

10. **Adjournment** Time: 8:09 P.M.

  
Clerk

SEAL

